

LESSON PLAN

DEPARTMENT	COURSE CODE:	DATE:	LENGTH OF SESSION	SESSION TITLE:	TEACHER:	STUDENT NO:		
			2 HRS	Onboarding		M		F
<p><i>Absent / late –</i></p> <p><i>Industry relevant? – Yes working on growing their professional network. Meeting industry experts.</i></p> <p><i>How is E&D promoted? – Male & Female experts present from a range of industries. Mixture of activities to suit different students.</i></p> <p><i>Assessment – Will be made via discussion, Q&A, Tutor Obs & LinkedIn profile.</i></p> <p>What activities will students undertake that will develop English/Maths/Employability and Work-skills – Students will write words in the relay words task. Facts and figures discussed and analysed in the LinkedIn Into & Demo. The students will develop their employability & work skills in many ways including; Networking, Team Work & Better understanding of LinkedIn.</p>				<p>Learning Outcomes (at the end of the lesson all learners will be able to):</p> <ol style="list-style-type: none"> 1. Explain with LinkedIn is. 2. Setup a LinkedIn profile. 3. Identify how LinkedIn can help them with their future career. <p>Information about the group;</p>				

Time (not mins)	Learning Activity (link to Learning Outcome and include Teacher and Learner activity)	Business Volunteer Activity	Skills Developed			Assessment (method to check learning)
	Teacher Activity & Learner Activity		Englis	Math	Empl	
08.30 Before Lesson	Arrival: BV's are briefed on the format and their roles. Students can sit anywhere, but avoid backs to front of room. Students write names on badges, Red, Blue and Green. BV's allocated to a team.	Assigned to a team colour.				

9.15	<p>Personal Introductions. A facilitator kicks things off, sets the scene and introduces themselves, hand over to other facilitators and BV's. Why you are here and how the next 2 hours are going to work. 'Here starts the journey to kick start your personal career network using LinkedIn'.</p>	<p>Name and company, context and share own experiences. e.g. I wish I had a chance to do this; If I knew what I know now; I am a business person!</p>			*	<p>Discussion, Q&A, LinkedIn profile, notes.</p>
9.30	<p>Relay Words. Thinking about your 'Future Career'. Divide the students into 3 groups, Red, Blue and Green teams, supported by a BV, who will assist them at the wall to ensure each post-it for each group is unique and support them with ideas. When completed BV will be asked to share a few random words and facilitator will ask the students to expand on it. When students go back in the room, they are allocated to specific group tables.</p>	<p>Support students to think about single words that come up for them when 'Thinking about their Future Career'. BV to share all of the words from the wall and facilitator to encourage student to share a bit more about the word.</p>	*		*	<p>Discussion, Q&A.</p>
10.00	<p>LinkedIn Intro. LinkedIn is a mechanism to start your personal career network. 70-80% of jobs are found through your personal networks. Play 3 LinkedIn intro videos: 1 boring and 2 interesting to help motivate students. Share some more information in between each video, to break it up.</p>	<p>Do any of the BV's / Facilitators, have examples how LinkedIn has helped them in their careers or business?</p>		*	*	<p>Discussion, Q&A, LinkedIn profile, notes.</p>
10.15	<p>LinkedIn Exercise and Live Demo. Ask students to share ideas on 'How can LinkedIn help you with your 'Future Career'? Add post-it notes to flip chart paper on tables. Carry out exercise in their groups from before. Supported by each BV to help them come up with answers. Prioritisation exercise. Live demo selecting some of the priorities. Does anyone know somebody on LinkedIn?</p>	<p>Support students and ask questions to help them come up with the answers. Q1. What do you want to do in the future? Q2. What are your next steps? Q3. How can LinkedIn help you?</p>	*		*	<p>Discussion, Q&A, LinkedIn profile, notes, flip chart exercise.</p>

11.00	Close. Share programme and facilitate buddy agreement signing and 'Selfie'.	Witness the buddy agreements.	*		*	
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Homework set and links to future learning: Connect with Facilitators & BV's

Briefing notes for LDAs:

Resources and Technology: Name badges (red/green& blue) pens, post-it notes, 3 LinkedIn videos, computer, projector, internet connection, flip chart, buddy agreement forms.

Safeguarding, Health and Safety considerations: Bags away. Water only in a bottle with a lid.